

August 29, 2024
POSITION TO BE FILLED
Temporary assignment, auxiliary position

JANITOR
MUNICIPAL BUILDINGS

YOUR MANDATE

Under the authority of the foreman, you will perform work involving various manual janitorial tasks related to the maintenance of municipal buildings. You will use any light electrical equipment for the tasks to be performed. **The working schedule is from Monday to Friday, from 15:00 to 23:00.**



YOUR MAIN RESPONSABILITIES

- Wash and sweep rooms, offices, men's and women's toilets, corridors, indoor stairs, furnace room, electric room, storage room or any other space that requires maintenance;
- Place tables, chairs and other furniture as needed;
- Dust horizontal shelves (e. g. library shelf);
- Carry out minor repairs (screw in wall plates, etc.);
- Wash and clean windows and display cases, dust woodwork;
- Prepare equipment for meetings when required;
- Inspect the premises and check the security of doors and windows before leaving;
- Inform your immediate supervisor of the different needs for cleaning products and hygiene items required;
- Prepare orders for dishes, wash and count them;
- All other related tasks.

YOUR PROFILE

- Experience in assembly.
- Experience in minor repairs (plaster, painting, framing, etc.).
- Experience in housekeeping (sweeping, doing the dishes, floor maintenance).
- You are autonomous.
- You have a focus for a job well done.
- You have an ability to communicate with customers (colleagues, citizens).
- You are courteous, polite and discreet.

YOUR SKILLS

- Bilingualism (French, English).
- Know how to count.

CONDITIONS AND BENEFITS

The Town of Mount Royal has advantageous working conditions for its employees. For this position, it offers, among others:

- The hourly wage is \$32.68;
- The schedule is 40 hours per week;
- Competitive compensation;
- Stable employment;
- A defined benefit pension plan;
- Work/life balance through various leave banks;
- Possibility of working overtime;
- Work clothing provided by the employer;
- Free parking for employees;
- Employee Assistance Program offered by the Town.

VILLE DE
MONT-ROYAL



TOWN OF
MOUNT ROYAL

HUMAN RESOURCES DEPARTMENT

JOIN US!

You will work with a dynamic team, in a healthy and motivating work environment, where mutual support is a priority.

Applications will be accepted until **Thursday, September 19 at 16:30**. Interested candidates should send their resume to Sandra Grenier by email at humanresources@town.mount-royal.qc.ca, mentioning competition number **TP-2024-06**.

Only candidates selected for an interview will be contacted.



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